THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ BOARD OF EDUCATION MEETING

MONDAY, MARCH 12, 2018 WORKSHOP MEETING – 1:00 P.M. – SUPERINTENDENT'S OFFICE

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on March 9, 2018. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. <u>Call to Order – 1:00 P.M.</u>

II. Roll Call

Mrs. Shani Drogin, President Mrs. Kris Huegel, Vice-President Mrs. Bethany Buccino Dr. Steven LoCascio Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment

V. Buildings & Grounds

- Revised Resolution for Summer Project
- Storm Response

VI. Curriculum & Instruction

- Student Council Sponsored Buddy Day
- Preschool Confirmation Letters
- Professional Development 3/5/18
- Character Education Assembly
- Joint Meeting with BOE, PTA and EFFEE Presidents
- School Musical

VII. Finance

• 2018-19 Budget

VIII. Policy

• Discussion:

P&R 7510 Use of School Facilities

IX. <u>Personnel (Public Items only)</u>

• IT - PD Certification

X. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-04.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Susan FitzGibbon Event: Reed Academy Assignment

Location: Oakland, NJ Date: 1/29/18 – 2/15/18 Mileage: \$170.50

Staff Member(s): Lisa Massaro

Event: Guided Reading: Differentiating Using Small Group Instruction Workshop

Location: West Orange, NJ

Date: 3/14/18 Cost: \$239.00

Staff Member(s): Kimberly Trafford

Event: Making the Best Use of Technology in Your School Library Workshop

Location: Radisson Hotel, New Brunswick, NJ

Date: 4/12/18 Cost: \$249.00

Staff Member(s): Catherine Codella

Event: Treating Anxiety Disorders Workshop

Location: Parsippany Sheraton Hotel

Date: 5/8/18 Cost: \$399.99

Staff Member(s): Catherine Codella

Event: Mindfulness Certificate Course for Treating Kids and Teens

Location: Online Date: At own pace Cost: \$199.99

Staff Member(s): Marco Pannullo Event: Jamf 200 Course Training

Location: NYC Date: 6/11-14/18

Cost: \$2,552.00 Total (\$2,500.00 fee; \$52.00 mileage)

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following observations for a student from County College of Morris:

Student Observer: Michelle Sperrazza

Grade 1 Cooperating Teachers: Kelly Mitchell, Deana Hromoko

3/16/18 – One Hour Observation

Grade 2 Cooperating Teacher: Lisa Massaro

4/13/18 – Three Hour Observation

Moved by: Seconded by:

Ayes: Nays:

- **3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities requests for the 2017-2018 school year:
 - Boy Scouts of America Pack 321 4/20/18, 4:00-8:00pm, Gymnasium (revised date) Mechanical Bull Riding
 - EFRD Summer 2018 Recreation Camp June 25 – August 2, 2018; Monday-Friday; 8:30am-12noon Fields, Various Classrooms (working around summer Buildings & Grounds projects)
 - EFFEE Spring 2018 Enrichment:

Spring Crafts with Mrs. MacKenzie

Room 208A

Tuesdays, 3:30pm-4:30pm: 4/10, 4/17, 4/24, 5/1, 5/8, 5/15, 5/22, 5/29

Coding for Kids

Technology Room #101

Tuesdays, 7:30am-8:25am and 3:30pm-4:30pm: 4/10, 4/17, 4/24, 5/1, 5/8, 5/15, 5/22, 5/29

Savvy Sports & Silly Sports with Mr. V

Blacktop (weather permitting) or Gym

Tuesdays, 3:30pm-4:30pm: 4/10, 4/17, 4/24, 5/1, 5/8, 5/15, 5/22, 5/29 Wednesdays, 3:30pm-4:30pm: 4/11, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30

Rise and Shine Yoga with Mrs. Criscione

Media Center or Outdoors (weather permitting)

Wednesdays, 7:30am-8:25am: 4/11, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30

Chemistry Crime Mysteries with Alpha Best Explorations

Science Room #105

Wednesdays, 3:30pm-4:30pm: 4/11, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30

Masters of Art with Visual Arts Center of NJ

Room #108

Wednesdays, 3:30pm-4:30pm: 4/11, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30

Moved by: Seconded by:

Ayes: Nays:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following bylaws/policies/regulations:

B 0169.02	Board Member use of Social Networks (New)
P 3437	Military Leave (Revised)
P 4437	Military Leave (Revised)
R 7101	Educational Adequacy of Capital Projects (Revised)
P 7425	Lead Testing of Water in Schools (New)
P&R 7440	School District Security (M) (Revised)
P&R 7441	Electronic Surveillance in School Buildings and on School
	Grounds (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

Moved by: Seconded by:

Ayes: Nays:

XI. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01 - 02.

1. BE IT RESOLVED that the Essex Fells Board of Education approve the submission of all applicable documents to the Department of Education Facilities for project #1400-050-18-1000, Toilet Room, Classroom & Misc. Renovations.

BE IT FURTHER RESOLVED that this Board in accordance with N.J.S.A.18A:18A-9 authorize the School Business Administrator/Board Secretary to advertise and receive competitive bids for the following purchase of goods and/or services:

1.) Essex Fells School – Toilet Room, Classroom & Misc. Renovation a. The District will not be seeking State Aid for the project

Moved by: Seconded by:

Ayes: Nays:

2. BE IT RESOLVED that the Essex Fells Board of Education in the County of Essex, New Jersey, approves the 2018-19 preliminary school district budget for submission to the Executive County Superintendent as follows:

	<u>Budget</u>	Local Tax Levy
General Fund:	\$5,269,739.00	\$4,836,633.00
Special Revenue:	57,741.50	0.00
Debt Service:	0.00	0.00
TOTAL:	\$5,327,480.50	\$4,836633.00

BE IT FURTHER RESOLVED that included in the budget is the use of automatic enrollment adjustment in the amount of \$137,000.00

RESOLVED that the Essex Fells Board of Education approve the total travel expenditures for the District at a maximum of \$20,000.00 for the 2018-19 school year; and

RESOLVED that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount; and

RESOLVED that the Essex Fells Board of Education hereby, approves the withdrawal of \$35,000.00 from the Capital Reserve to be appropriated in the 2018-19 school year budget for the following purpose:

Toilet Room, Classroom & Misc. Renovation

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent and Business Administrator/Board Secretary to submit the preliminary budget to the Essex County Executive Superintendent of Schools for review and approval, to advertise the preliminary budget in the district's official newspaper, and establish a public presentation and adoption of the final budget for the 2018-2019 school year on May 2nd, 2018 at 7:30 P.M. in the Media Center of the Essex Fells School.

Moved by: Seconded by:

Ayes: Nays:

XII. Public Comment

XIII. Resolution to Enter Executive Sessi	ion
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BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel, legal matters, and negotiations. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

	Moved by:	Seconded by:
	Ayes:	Nays:
XIV. Adjournm RESOLV P.M.	ED that this workshop meeting of the	Board of Education be adjourned at
	Moved by:	Seconded by:
	Ayes:	Nays: